SURPLUS PROPERTY FORM

Please fill out the attached form and email a copy to Shelly Halacy in Commission shalacy@co.weber.ut.us. Please cc. a copy to Matt Clements mclements@co.weber.ut.us, Jason Horne jhorne@co.weber.ut.us, and Accounting accounting@webercountyutah.gov

Reason for Declaring Surplus: remodel
Special Request:

Department Name: OECC
Contact Name: NATHAN HOSKINS
Phone Number: 801-699-8665
Email address: NHOSKINS@OECCUTAH.COM
Location of Surplus: OECC

Department Approval: _____
Commission Approval Date: _____

DESCRIPTION ie. make, model, color, size	QTY	WC STICKER #	SERIAL NUMBER	SERVICEABLE OR UNSERVICEABLE
RED METAL FRAME CHAIR	1069			SERVICEABLE
Exec 100 - Chairs - BLACK	80			SERVICEABLE
PODIUM	10			SERVICEABLE
TABLE TOP PODIUM	3			UNSERVICEABLE
GRAY COUCHES	6			SERVICEABLE
TAN COUCHES	3			SERVICEABLE
NOTHING FOLLOWS				